



## PRIVATE AND CORPORATE EVENTS

### **Afternoons: 4 hours e.g. between 12-4pm**

Exclusive use of all the Gildredge Manor function rooms as required: the Ladies' morning room, Gentlemen's Library, Garden Room, Double Drawing Rooms (with Games Room), Long Gallery & Gardens (weather permitting) for up to 100 guests: £790.

- For smaller functions (ground floor only): £690.
- Functions over 100 guests (standing food only) POA

### **Evenings: 7pm-12am (music off and bar closed at 11.30pm)**

Exclusive use of all the Gildredge Manor function rooms as required: the Ladies' morning room, Gentlemen's Library, Garden Room, Double Drawing Rooms (with Games Room), Long Gallery & Gardens (weather permitting) for up to 100 guests: £1090.

- For smaller functions (ground floor only): £990.
- Functions over 100 guests (standing food only) POA

nb. All prices are subject to VAT.

Hire for events gives you exclusivity of the venue and includes tables (6'/5'6"/5' round) and banqueting chairs, garden furniture, a stocked & staffed bar service, furnishings, decorations and games, an event manager, evening door steward, dealing with suppliers' arrivals & departures, clear up and cleaning. We will set up the venue for you depending on your requirements, numbers, the season, etc. Nb. For parties we do not hire by the room.

We have a selection of approved caterers who can provide a wide variety of options for different occasions and budgets. They will take care of all your food including timings, staffing, linens, crockery, cutlery, glassware, rubbish removal, etc. If you only want an informal cold buffet for a small-ish number then we may be able to provide that so just ask! (nb. Due to health & hygiene rules you can't provide your own food.)

Please note you may not provide any of your own alcohol for these occasions. We will provide a fully stocked and staffed bar (for cash or card payment) and if you wish to treat your guests, are very happy to suggest a bespoke drinks package to suit your requirements.

We have many recommended suppliers for bands, DJs and other entertainment and can happily advise you as required.

Nb. Set up for events is for up to an hour beforehand & you are expected to take any personal belongings with you at the end of your event. Please speak to us if you are planning on setting up something more elaborate!

We would be delighted to personally show you around and discuss your requirements in more detail.

### ***Emma & Mark***

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